THE TREVOR PROJECT
saving young lives

How to Host a Third Party Event

1. Read the "Third Party Charitable Special Events, Benefits & Promotions Guidelines" PDF and fill out the "Application" found at TheTrevorProject.org/fundraise.

2. Send your completed application to development@thetrevorproject.org or fax it to 310.271.8846.

3. Once approved, you will be notified and sent a selection of our third party event graphics to use on your event's collateral (invitations, postcards, flyers, etc.).

*Please use grayscale graphic only if event flyer will be printed in black and white.

All proceeds from this event benefitting THE TREVOR PROJECT
www.TheTrevorProject.org

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4. Send all event collateral to development@thetrevorproject.org for approval. Once approved, feel free to distribute through social media and print.

5. You will have the option receive brochures, wallet cards and other Trevor Project collateral to display at your event. These items are a great way to show your guests about the life-saving and life-affirming work that The Trevor Project does.

6. **Enjoy your event!** Talk about The Trevor Project and raise some money!

7. Now that you've had your event it's time to send in the funds raised. Visit TheTrevorProject.org/fundraise to view instructions on how to donate online or by check or money order.
*Please do not send in cash in the mail.

8. You did it! Thank YOU for raising money for The Trevor Project. If you have any questions please contact development@thetrevorproject.org